

Email one form PER CERTIFICATE to: InHealth@pac.bluecross.ca

i Please complete in full and attach all required documents to avoid delays in processing your request. Each travel certificate must have its own refund of premium form completed.

PART 1 — MEMBER INFORMATION

First name	Last name	<input type="checkbox"/> Prior to departure <input type="checkbox"/> After departure	Certificate number (Only one per form)
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PART 2 — REFUND OF PREMIUM

A request for a refund of premium must be submitted to the Insurer's authorized agent from whom the insurance was purchased, before the Effective date of the Policy. If you purchased from a broker, you must send this form to them.

Refund of premium does not apply if:

1. You are covered for Trip Cancellation benefit, and/or
2. You are covered for Emergency Return Benefit, and/or
3. You are covered under an Annual Insurance plan that is already in force.

There can be no refund if a claim has been made.

Refund for Early Returns

If the insured returns to his/her province or territory of residence prior to the expiry date of the policy, a refund could be made for the unused days, provided no claim was submitted and the refund was requested within 15 days of Your return to your ordinary residence in Canada. The postmark on the letter or date that your email was sent will be considered the date of return and the refund will be effective on the following day.

Administrative fees of \$25 per Policy are deducted from any refund, except for refund due to cancellation of the Policy before departure.

All Other Refunds

Premiums will be refunded under the following conditions:

1. For Single-trip Plans, when the entire trip is cancelled prior to the effective date.
2. For Annual Medical Plans (without Trip Cancellation benefits) that are not yet effective.
3. When a Visitors to Canada or policyholder becomes covered under a provincial or territorial hospital/medical plan, refund will be effective from the date of provincial/territorial plan enrollment.

Individual All-inclusive Package and Trip Protection Plans are refundable prior to the date of departure only when:

1. You are unable to travel following cancellation of the insured trip by the supplier, provided all penalties are waived; or
2. You are unable to travel following rescheduling of an insured trip by the supplier, provided all penalties are waived; or
3. You cancel the trip before any trip provider penalties come into effect.

Required Documents:

For ALL Plans, include:	For Early Returns, add:	For Visitors to Canada add:	For any certificate including Trip Cancellation benefits add:
<ul style="list-style-type: none"> • Copy of the Travel Insurance Certificate • Any other supporting documentation 	<ul style="list-style-type: none"> • Confirmation of Member's return or departure (copy of boarding pass or itinerary) 	<ul style="list-style-type: none"> • Copy of letter confirming application for provincial/territorial health plan, or boarding pass/itinerary confirming return 	<ul style="list-style-type: none"> • Proof of refund for all trip costs

PART 5 — MEMBER CONSENT AND DECLARATION

i IMPORTANT: This section must be signed before submitting your claim.

I declare that all information in this form is true and complete. I understand Pacific Blue Cross will use the personal information on this form, and any other personal information they hold about me to determine eligibility for a refund. I acknowledge and agree that personal information about me may be collected, used and exchanged between Pacific Blue Cross and any other person or organization related to this claim or the administration of my benefit plan. This includes health care professionals, institutions, investigative agencies, insurers/re-insurers, government organizations or regulatory bodies.

I declare that I/we have not made a claim, nor will I will make any claim against Travel Certificate Number _____. In consideration of a refund, I hereby surrender all rights and privileges that I may have pertaining to the above cited Travel Certificate as of its effective date.

Member's signature X	Date (mm-dd-yyyy)
Agent's signature X	Date (mm-dd-yyyy)