



June 14, 2023

**PBC HEALTH BENEFITS SOCIETY  
(Pacific Blue Cross)**

**RULES OF ORDER**

The following rules of order are published as a guideline to procedure at this meeting and to allow for orderly debate:

**DEBATE:** Members will address the Chair at all times. Upon recognition by the Chair, a member will state clearly his or her name. Only registered members, officers and directors shall be permitted the privilege of the floor. No member, officer or director may speak longer than three minutes at a time, or more than once on the same question without permission of the Chair.

**VOTING:** Voting shall be conducted in one of the following manners:

By voice,  
Raising of hands,  
Standing,  
Secret ballot.

The Chair may designate any of the methods named, but all elections shall be by secret ballot.

**REPORTS:** Reports shall be presented at the time indicated on the agenda. The Chair will accept the report without a motion and ask if there is any discussion on the report.

In any case, where a report contains a recommendation, an unqualified motion to accept, adopt or approve the report is to accept, adopt, or approve everything in the report.

**GENERAL RULES:** The meeting will be run in accordance with the provisions of the *Societies Act*, the by-laws of the Society, and the rules contained in Robert's Rules of Order, revised.